



**NAON**  
National Association of  
Orthopaedic Nurses

## **NAON Affiliate Program – Frequently Asked Questions**

**Q: How does my group become an NAON Affiliate? Is there a cost?**

**A:** To become an NAON Affiliate, the current president of your local organization needs to submit a completed and signed MOU. Once signed and accepted, the MOU does have to be renewed annually. Currently, there is no cost to affiliation.

**Q: What is the difference between an Affiliate and a Chapter?**

**A:** The Affiliate model allows members to be recognized as a group without requiring that group to submit an annual report. Affiliates have no financial responsibilities unlike some chapters.

**Q: Do we need to submit our affiliate bylaws for review?**

**A:** No, NAON does not require its affiliates to submit bylaws. Your organizational bylaws (if you have them) are completely separate from the NAON bylaws and up to your organization to manage. While we do think it's a good idea for your group to create bylaws, we do not require that you have bylaws.

**Q: In our current bylaws, it says that if we dissolve, we should give NAON all of our remaining money. Do we still need to include that in our bylaws?**

**A:** Your affiliate has no financial responsibilities. If your organization were to dissolve, it would be entirely up to your organization's leaders as to determine the best use for any remaining funds.

**Q: I want to connect with other NAON Affiliate Leaders, how do I find them?**

**A:** NAON has a list of all its current NAON Affiliates and their leaders on the Chapter/Affiliate Directory at <http://www.orthonurse.org/page/chapters-and-affiliates>.

**Q: Does being an NAON Affiliate affect the way we file taxes? Can we use the NAON Tax ID number?**

**A:** There is no financial obligation between NAON and its affiliate organizations. NAON affiliates CAN NOT use the NAON tax ID number.

**Q: Can we use or change the NAON logo?**

**A:** Yes, you are more than welcomed to use the NAON logo. For access to the official logo, please email [naon@orthonurse.org](mailto:naon@orthonurse.org). However, you CANNOT change the official logo in any way (color/font/character) unless the title of your Affiliate follows the NAON Acronym. For example, NAON Affiliate: Northern Illinois.